



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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## MINUTES OF THE FULL COUNCIL MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL HELD ON MONDAY 3<sup>rd</sup> APRIL AT THE PAVILION, VICTORIA RECREATION GROUND COMMENCING AT 6.45PM.

Councillors Present: Andrew Garratt (Vice-Chair), Matthew Ambrosini, Geoff Brodie, Julie Jones-Evans, Robin Jordan, Terry Martin, Matthew Price and Michael Smith.

<u>Clerk:</u>	Joshua Tombleson
<u>Public:</u>	0
<u>Outside Organisations:</u>	0
<u>Press:</u>	0
<u>Other:</u>	0

### PUBLIC QUESTION TIME

None.

<b>3141.</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllr. Ballington, Lever, Lowthion, Oliver, Redrup and Smart.
<b>3142.</b>	<b><u>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST</u></b> Cllrs. Brodie, Garratt, Jones-Evans and Price declared non-pecuniary interests in matters relating to the Isle of Wight Council (IWC) as Isle of Wight councillors.  Cllr. Brodie declared a non-pecuniary interest in matters relating to Pan Together as a trustee of the charity.  Cllr. Jones-Evans declared a non-pecuniary interest in matters relating to Newport Businesses as a member of Newport Business Association.  Cllrs. Ambrosini and Martin declared non-pecuniary interests in matters relating to Gunville as members of the Gunville Community Association.  No written requests for dispensation were received.
<b>3143.</b>	<b><u>MINUTES OF THE LAST MEETING AND MATTERS ARISING</u></b> The minutes of the meeting of Full Council held on 6 <sup>th</sup> March 2023 were presented to members.  <b><u>RESOLVED:</u></b> <b>THAT, the minutes of the meeting of Full Council held on 6<sup>th</sup> March be agreed and signed as an accurate record.</b>

	<p><b><u>MATTERS ARISING</u></b></p> <p>3128- Cllrs. Garratt and Smith have met with Island Roads since the last meeting to discuss the issues raised around pedestrian safety in the town centre and the route of HGVs within Newport. Cllr. Garratt will write up meeting notes which can be circulated to all members to provide an overview of the conversations which took place. Now that dialogue has been established with Island Roads, they are hopeful that it will continue.</p> <p>3135- Cllr. Brodie has established contact with the new business manager for Newport Health Centre and correspondence received has been shared with members through the Clerk. The new manager is prepared to meet with members on a regular basis to keep updated, Cllr. Brodie has suggested this could be several times a year to maintain frequent dialogue. The Clerk will organise these meetings.</p> <p>3137- Cllr. Jones-Evans has provided an overview of 64 High Street to the Newport Business Association. They are happy to put information out into the wider business community once the property is open.</p>
3144.	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>The finance lead presented. Members were presented with payments made during March 2023 for approval.</p> <p>A typing error was noted on line 818.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the accounts paid in March 2023 be unanimously approved.</b></p> <p>Members received the income and expenditure report to 31<sup>st</sup> March 2023.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the income and expenditure reports to 31<sup>st</sup> March 2023 be noted.</b></p> <p>Members received the balance sheet for March 2023.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the balance sheet for March 2023 be noted.</b></p> <p><b><u>GRASS PITCH MAINTENANCE FUND</u></b></p> <p>Members had before them a paper which provided information on the Grass Pitch Maintenance Fund, the grants that are available and what it can be used for. The Clerk provided some additional verbal information which had been received from the Football Foundation which confirmed the money available through the 6-year period, including funds which would be expected as a contribution from the applicant to get the full benefit from the fund.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, The Clerk submit an application into the Football Foundation Grass Pitch Maintenance Fund for each pitch which the community council maintains.</b></p>

3145.	<p><u>64 HIGH STREET</u></p> <p><u>PROGRESS REPORT</u> Members had before them a written update on the improvement and development works taking place at 64 High Street.</p> <p><u>DRAFT RENTAL AGREEMENT</u> Members had before them a draft rental agreement for prospective tenants for the units located within 64 High Street. Members were asked to comment on the agreement and consider approving the document for future use.</p> <p>An amendment was requested to include “use outside of these hours/days are by prior arrangement only, dependent on appropriate site management being available”.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, the draft rental agreement is approved, and the wording “use outside of these hours/days are by prior arrangement only, dependent on appropriate site management being available” being included.</b></p>
3146.	<p><u>COST OF LIVING</u> The Clerk informed members that he had met with Mark Evans of Newport Congregational Church who had told him that the Community Pantry is hoping to open towards the end of April, and that they have now recruited a pantry supervisor.</p>
	<p><u>HIGH STREET HERITAGE ACTION ZONE</u></p> <p>Members received a short verbal update from the HSHAZ representatives.</p> <p>Members had before them a project update paper which had been provided by the HSHAZ Project Manager, Martin Gibson, which outlined the next steps for the People First Zone. Martin will be attending the annual parish meeting as the guest speaker, which will be a good opportunity for members and the public to receive a presentation on the plans and ask any questions which they may have.</p> <p>The Clerk will contact the project manager to confirm the dates of when the Traffic Regulation Order consultation will be active.</p>
3147.	<p><u>SHAPING NEWPORT</u> Members received a verbal update from the Shaping Newport representatives.</p> <p><u>NEWPORT FREE PARKING</u> A short discussion took place regarding the figures which had been received to show the impact of the free parking pilot. Although members agreed that the pilot had been a success, the potential withdrawal of funding of the scheme by Isle of Wight Council meant that members were required to review next steps.</p> <p>The Clerk had been contacted by Pete Fellows, Shaping Newport, to request that the parking working group was re-established and NCCC nominate some</p>

	<p>representatives to participate in this, with a view to a quick decision being made on how to progress.</p> <p>Members discussed the decision of the IW Council to withdraw funding for the free parking pilot and noticed that a similar amount of funding had been out towards the hire of two additional parking enforcement officers. Members found this to be counterintuitive.</p> <p>Cllr. Brodie suggested that Cllr. Garratt, Vice-Chair, write to the leader of the IW Council to reflect on the decision to spend money on hiring additional enforcement officers and reconsider pulling money from the scheme.</p> <p>Cllr. Ambrosini said that although the community council may not be able to fund all of the car parks, if there was not further investment from third parties, we could perhaps fund one or two of the key car parks to demonstrate that the community council is taking some action.</p> <p>Cllr. Price put himself forward to represent NCCC on the parking working group and put forward Cllr. Oliver. Cllr. Redrup to also be invited, as he was a representative previously.</p>
<b>3148.</b>	<p><b><u>ASSETS &amp; FACILITIES COMMITTEE</u></b></p> <p>The chair of the committee, Cllr. Price presented the draft minutes of the committee held on 21<sup>st</sup> March 2023.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the minutes of the Assets &amp; Facilities committee meeting held on 21<sup>st</sup> March be noted.</b></p> <p>The Assets &amp; Facilities committee had discussed virements from the money which had been unspent within the “Grounds Maintenance” budget, and also the “Vectis Field Rubbing Posts” budget which had not been delivered, to fund replacement radiators and heating solutions for the Pavilion. Members agreed these were needed given the Pavilion’s usage.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, replacement radiators and heating solutions be purchased for the Pavilion using underspend from the “Grounds Maintenance” and “Vectis Field Rubbing Posts” budgets.</b></p>
<b>3149.</b>	<p><b><u>CLERK’S REPORT</u></b></p> <p>No items reported.</p>
<b>3150.</b>	<p><b><u>REPORTS FROM OUTSIDE BODIES</u></b></p> <p>No reports from outside organisations.</p>
<b>3151.</b>	<p><b><u>MEMBERS’ QUESTIONS</u></b></p> <p>Cllr. Brodie asked if the Council would arrange regular meetings with the police, given it has been difficult to receive their attendance at Full Council meetings. He requested that the Clerk speak with the police to arrange this, and suggested</p>

	<p>quarterly meetings would be sufficient. Once dates have been agreed, the Clerk will contact members no less than 3 weeks in advance to invite members to submit questions and discussion topics to enable the police to be given an agenda for the meeting which they can prepare for.</p> <p>Cllr. Jones-Evans informed members that Newport Business Association had been unsuccessful in their application for funding to support the Coronation celebrations and asked if members would be content with her offering up to £1,000 of the Shaping Newport budget to provide support. The lead member for finance, Cllr. Brodie, said that as the money had been budgeted to Shaping Newport, it was down to them as to what they choose to spend the funds on and therefore no approval required. Cllr. Price suggested that Shaping Newport could write to Island Roads and invite them to consider waiving the road closure fee, or providing a reduction to it, given it would be a good cause to support community celebrations.</p>
<b>3152.</b>	<p><u>HEALTH &amp; SAFETY</u></p> <p>As discussed at last month's meeting, the maintenance officer had applied anti-climb paint to the walls adjacent to Post Office Lane public conveniences to deter climbing onto the neighbouring business premises. However, this had been unsuccessful.</p>
<b>3153.</b>	<p><u>NEXT AGENDA</u></p> <p>Any items which members wish to be included as part of the next full council agenda should be sent to the clerk in good time in the usual way.</p>
<b>3154.</b>	<p><u>NEXT MEETING</u></p> <p>The Annual Parish Meeting will be held on Monday 15<sup>th</sup> May, commencing at 18:00 at 64 High Street, Newport. The Annual Meeting of the Council will commence at 18:45 with the meeting of Full Council commencing immediately at its conclusion.</p>
<b>3155.</b>	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>Cllr. Garratt invited members to consider taking the remaining items into private session, if they felt they were commercially sensitive for the business and organisations which would be mentioned in the course of discussions. However, he stated that he was also content for the items to be included in the public session should members wish to do so.</p> <p>Members shared their individual views, and Cllr. Brodie requested that a named vote be taken.</p> <p>Members voted on if to take the remainder of the meeting into private session:</p> <p><u>Votes</u>  Cllr. Garratt- Against  Cllr. Jordan- Abstained  Cllr. Jones-Evans- For</p>

	<p>Cllr. Martin- Against Cllr. Ambrosini- Against Cllr. Brodie- Against Cllr. Price- Against Cllr. Smith- Against</p> <p>The outcome of the vote meant that the remaining items would be transacted in open public session.</p>
<b>3156.</b>	<p><b><u>64 HIGH STREET UNIT TENANCIES</u></b></p> <p>Members had before them a paper produced by the Clerk, providing information on prospective tenants which had expressed an interest in renting a unit within 64 High Street. Members were asked to comment on the tenants and consider providing approval for the Clerk to proceed with offering them a 3-month tenancy. The recommended initial tenants were Care in The Garden, Future IW CIC and Alice Malia, who is a local artist.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, Care in The Garden, Future IW CIC and Alice Malia be offered 3-month tenancies on the units, with the period commencing when the property opens.</b></p> <p>The Clerk asked members to consider delegating authority for six months to him, in consultation with the general Purposes Working Party (GPWP) and the approval panel for shoplet tenancies, for identifying and offering tenancies to prospective tenants. This was suggested to avoid any delays in appointing new tenants, should any unforeseen circumstances arise in the first six months.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, The Clerk be delegated authority for 6-months, in consultation with the GPWP and the panel, for identifying and offering tenancies to prospect tenants.</b></p>

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CHAIR

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